



Kansas Tobacco Prevention for Specific Populations Workgroup Purpose, Roles & Responsibilities

Purpose of the Workgroup:

The purpose of the *Kansas Tobacco Prevention Workgroup for Specific Populations* is to work with the Kansas Department of Health and Environment (KDHE) to develop a strategic plan to address tobacco-related disparities in the State through a participatory process.

Role & Responsibilities of Workgroup participants:

- To represent one's constituency, but to advocate for all citizens of Kansas.
- To participate fully, consistent with one's cultural traditions and personal style, as a Workgroup voting member.
- To review materials and participate in committees outside of the scheduled workgroup meetings, as needed. For example, workgroup members will be asked to participate in at least one Goals sub-committee to formulate strategies/objectives.
- To review and share data on various population groups in Kansas that are affected by tobacco-related disparities.
- To identify areas in which data are missing or lacking.
- To recommend individuals and agencies that can participate in developing the plan.
- To participate in setting priorities during the strategic planning process.
- To help draft goals and strategies as part of a strategic plan to address disparities in Kansas.
- To advise on the implementation of the plan.
- To strive toward an attitude of collaboration and open-mindedness.
- To meet attendance obligations: be on time, stay for the entire meeting and attend all three meetings.

Signature: _____

Printed Name: _____

Date: _____

