

Tobacco Prevention for Specific Populations Meeting #2 Feedback and Evaluation Form Day 2

Please complete this evaluation form by the end of the day. Your feedback is important as we continue the process and prepare for the next meeting. Please continue your comments on the backs of the pages, as needed.

		Excellent	Very Good	Good	Fair	Poor	N/A	
1. <i>A</i>	Accommodations and Organization							
а	. Meeting facilities							
b	. Lunch							
Con	nments:							
		Strongly Agree	Agree	Neutral			ongly agree	
2. E	Based on the information presented at t	his meeting	, I have an	adequate ι	ınderstan	ding of		
а	 My role and responsibilities as a workgroup member 							
b	. The project deliverables							
С	. The goals of the project							
d	I. Systems changes							
е	s. S.M.A.R.T. goals							
f.	. The workgroup's next steps							
Com	ments:							
		Strongly Agree	Agree	Neutral	Disagre		ongly agree	
3. I	thought these portions of the meeting	or methods	contribute	d to the pro	ocess			
а	 Openings and Closings (Aiko, Bev, Janet) 							
b	o. Introductions							
С	:. "Interactive" activities (e.g., "Spin Dating", balloon release)							

			Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
3.	l th	nought these portions of the meeting or	r methods	contribute	d to the pro	cess	
	d.	Mary Jayne Hellebust's (Tobacco Free Kansas Coalition) lunch presentation					
	e.	Becky Tuttle's presentation on CDC Best Practices					
	f.	Gallery Tours					
	g.	Photo Album activity and discussion					
			Strongly Agree	Agree	Neutral	Disagree	Strongly Disagre
4.	Pa	rticipation and Outcomes					
	a.	There has been adequate time for getting to know each other and building an effective team.					
	b.	I am sufficiently aware of the knowledge and expertise the other workgroup members bring to the process.					
	C.	The workgroup and the process are sufficiently inclusive and representative of specific populations beyond racial/ethnic groups.					
	d.	I felt comfortable expressing my views.					
	e.	There was adequate time for questions, answers, and discussion.					
	f.	The group made sufficient progress at this meeting.					
	g.	The decisions reached accurately reflected the consensus of the group.					
	h.	The identified goal statements are specific, measurable, achievable and relevant.					
	i.	I see ways I will be able to implement the results of this process in my community or organization.					
Со	mm	ents:	-	-1	1		

5.	If you do not feel comfortable sharing your views with the group, do you have ideas on how we could structure the workgroup and/or activities to make the process more inclusive to you? If you <i>do</i> feel comfortable, but have suggestions about how we could make this better for others, please share your ideas with us as well.
6.	If there were other aspects of the "Participation and Outcomes" (Question #4) that could be improved, please share with us your suggestions.
7.	What part(s) of this meeting did you find to be <i>most</i> valuable? Why?
8.	What part(s) of this meeting did you find to be the <i>least</i> valuable? Why?
9.	What would you recommend as revisions for the next meeting?
10.	Are there any other comments or suggestions you would like to share?